GOVERNMENT OF WESTERN AUSTRALIA

Department of
Energy and Economic Diversification

Statement of Business Ethics

When conducting business with the Department of Energy and Economic Diversification



Statement of Business Ethics

Statement Purpose

The purpose of this Statement of Business Ethics is to outline the ethical standards, principles and behaviours expected of contractors, subcontractors, suppliers and other parties conducting business with the Department of Energy and Economic Diversification (the Department), and to provide guidance on the standards of integrity, accountability, fairness and professionalism that underpin our business relationships. It also communicates the Department's expectations of those who provide goods and services to the Department and supports ethical, transparent and responsible procurement and contract management practices.

Our Code of Conduct

The Department's Code of Conduct sets out the standards of behaviour and integrity expected of our employees. Our employees, contractors, suppliers and anyone who works with this agency may be subject to public scrutiny. We are expected to meet high standards of integrity and expect suppliers working with us to act in a way that supports public value, fairness and trust.

The Code of Conduct is based on the WA Public Sector Code of Ethics which is expressed as the following principles:

- Integrity.
- Impartiality.
- Respect for others.
- Trust and accountability.

These principles guide 'what' we do and the Department's Code of Conduct outlines 'how' we do it by providing information to guide accountable and ethical decision making.

Our Guiding Principles

The Department is the State's lead agency for the energy transition and economic diversification. Our guiding principles, our DEED DNA, shape how we work with each other, suppliers, industry, government partners and the communities we serve. We do this in a coordinated, transparent and purposeful way.

We seek to:

- **Lead with empathy and integrity.** Act with kindness, respect and care for colleagues, stakeholders, and communities. Be authentic and transparent, making grounded decisions that balance immediate needs with long-term priorities.
- **Collaborate and connect.** Build trust and strong relationships across teams, regions, and international offices. Break down silos, share expertise, and engage stakeholders constructively to deliver better outcomes together.
- **Take ownership and be accountable.** Lead at every level by taking initiative, leaning on strengths, and empowering others. Define roles and responsibilities, and decision pathways clearly, ensuring accountability is visible and consistent.
- **Focus on progress and continuous improvement.** Prioritise finding practical solutions. Reflect, learn and adapt quickly to changing circumstances, continuously improving processes to enhance efficiency and reduce duplication.
- **Stay aligned to purpose and impact.** Keep connected to DEED's bigger picture enabling Western Australia's long-term prosperity. Align actions to strategy, work across government, and deliver innovative solutions that create enduring value for the community.

Our DEED DNA



Procurement Principles

Under the Procurement Act 2020, the Department follows the General Procurement Direction 2025/07 – Western Australian Procurement Rules and relevant procurement policies and guidance issued by the Department of Treasury and Finance.

The Department is committed to meeting its obligations under the Western Australian Procurement Rules. When buying goods, services and works, we apply procurement principles that support:

- Value for money.
- Ethical conduct, integrity and accountability.
- Probity in procurement processes, including maintaining confidentiality and declaring and managing conflicts of interest.
- Appropriate procurement planning and methods, including the application of the Western Australian Buy Local 2022 Policy, ICT Procurement Framework and Social Procurement Framework.



What You Can Expect From Our Staff

As public sector employees, we are accountable for our actions, and you can expect us to:

- Act professionally, ethically and with integrity;
- Treat people with dignity, courtesy, and respect;
- Make informed decisions based on relevant information;
- Use official information only for proper, work-related purposes and not for personal or commercial gain;
- Disclose any situation where there is an actual, perceived or potential conflict of interest;
- Use the Department's resources and assets in an appropriate and efficient manner;
- Not seek or accept gifts, hospitality or other benefits that could, or could reasonably be seen to, influence official duties;
- Seek to achieve the best outcomes for the State, in line with government policies and procurement requirements; and
- Report suspected unethical behaviour, misconduct, fraud or corruption.

What We Expect From Contractors, Subcontractors And Suppliers

The Department expects all contractors, subcontractors and suppliers to:

- Become familiar with this statement;
- Act honestly, ethically and with integrity in all dealings with the Department;
- Declare actual, perceived or potential conflicts of interest;
- Participate fairly in procurement processes;
- Not engage in fraud, corruption, collusion or improper conduct;
- Treat Department employees and stakeholders with courtesy and respect;
- Avoid offering gifts, benefits or hospitality that could influence, or be perceived to influence, decision-making; and
- Raise concerns about suspected unethical conduct, fraud, corruption or misconduct.

Report Misconduct

Report suspected unethical behaviour, misconduct, fraud or corruption involving Department staff, suppliers or procurement processes through our online form or emailing deed@deed.wa.gov.au

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