Government of Western Australia
Department of Water and Environmental Regulation

# REQUEST FOR A SUMMARY OF RECORDS IN RESPECT OF LAND

## Form 2 [r. 8]

***Contaminated Sites Act 2003*, section 21**

DWER collects and uses the personal information you provide to process your request or form, in line with the *Privacy and Responsible Information Sharing Act 2024* and the Contaminated Sites Privacy Collection Notice.

**PERSON REQUESTING SUMMARY OF RECORDS:**

**Family name:** ..... **Given name(s):** .....

**Company (if applicable):** ..... **ABN (if applicable):** .....

**Postal address:** ..... **Suburb/Town:** .....

**Post code:** ..... **Phone:** .....

**Email:** ..... **Fax:** .....

☐ I agree to the Department of Water and Environmental Regulation communicating with me by electronic means.

**Your reference:**

**DESCRIPTION OF LAND TO WHICH REQUEST RELATES / SITE DETAILS *(if necessary, include a map to identify site):***

**Lot No.** ..... *and/or* **Street No.** ..... **Street name:** .....

**Certificate of Title (e.g. Volume and Folio and/or Lot on Plan / Diagram No.):** **Suburb / Town:** .....

**Post code:** .....

**Type of facility currently occupying the site:** **Local government:** .....

**Other relevant information to identify the site:** **Name by which site is known locally:**

**TYPE OF SUMMARY OF RECORDS REQUESTED:**

☐ *Basic summary of records ($44 each) (r.9)*

Includes:

- the classification and reasons for the classification
- any restrictions on the use of a site that comprises all, or part of the land
- details of notices given under the Act Part 4.

☐ *Detailed summary of records ($440 each) (r.10)*

Includes:

- basic summary of records
- copies of any current certificate of contamination audit
- relevant report titles, authors and dates.

***PLEASE COMPLETE PAYMENT DETAILS OVERLEAF***

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**PAYMENT FORM / TAX INVOICE** **ABN: 28 420 443 065**

| PAYMENT METHOD | |
|---|---|
| ☐ | Credit card payment (Online) - access DWER payment portal and select Contaminated Sites **(Biller Code 1568872)** Please include:<br>• Full name<br>• Company name<br>• Your reference<br>Before submitting the application, record the receipt number and payment date below. |
| **Bpoint receipt No:** | **Date paid:** |
| ☐ | EFT/bank transfer – BSB: 066040 Account No: 018300113 Name of Bank: Commonwealth Bank of Australia.<br>Please include in the description:<br>• F2 and your reference number<br>Please Send Remittance Advice to: Accounts.Receivable@dwer.wa.gov.au |
| ☐ | Cheque/Money order<br>• Make payable to Department of Water and Environmental Regulation. |

**Completed form, together with payment by cheque or money order (if applicable), should be mailed to:**

Manager, Contaminated Sites Branch
Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

**IMPORTANT:** If lodging your Form 2 by mail -- please do not send cash through the post.

Land owned by the Commonwealth of Australia

State environmental laws, including the *Contaminated Sites Act 2003*, generally do not apply to Commonwealth Government land such as Perth Airport or Department of Defence sites. Please consider land ownership before submitting a search request, as refunds are generally not given.

If in doubt, please contact the Contaminated Sites hotline on 1300 762 982 before submitting your request.

**Department of**
**Water and Environmental Regulation**

**OFFICE USE ONLY**

Parcel Number .....

TRIM File Ref .....