

Request for Photograph(s)



METROPOLITAN
CEMETERIES BOARD



Whether you are researching your family history or completing your family records, the Metropolitan Cemeteries Board can provide photographs of a loved one's grave, memorial, or headstone. Photographs are available as digital images or standard-sized photographic prints. Photographs of headstones taken before Cemetery Renewal are provided free of charge to family members. Requests that require staff to visit the cemetery and capture new images will incur a fee. Each photograph order includes an image of the full gravesite and, where available, a close-up of the headstone inscription.

Please note: Some graves do not have a headstone or memorial. This can only be confirmed once the gravesite has been inspected. As a site visit is required, fees are non-refundable if no headstone or memorial is present.

Your Details			
Name			
Address		Post Code	
Mobile Phone		Home Phone	
Email			

Deceased's Details (Please use our search facility to accurately identify the deceased.)	
Name	Application Number*

*Mandatory field – please look up the deceased's name and application using the [Search](#) facility to ensure we are advised of the correct person.

Please **email** ☐ or **post** ☐ the photos to me.

Fees payable (inclusive of GST):

- Emailed \$25.00 AUD first photo
- Posted \$61.00 AUD first photo
- Additional photos \$11.00 AUD per photo either format

Total payment owing: \$ _____

PAYMENT: Upon receipt of this form, an invoice with payment options will be issued. The MCB will provide a GST compliant receipt for all approved payments.

MCB Use Only			
Amount Paid		Receipt Number	
		Date Paid	